

## International Students Application Process

International Students who wish to apply to NetPLUS College must provide all the necessary information, instructions and application forms. Read all the instructions carefully before you begin the application process. The following steps must be taken to successfully apply to the school.

**Please Note:**

You must be 18 years old or above to attend any program at NetPLUS College in Canada. You must pass an English language proficiency test in your home country OR you must take English as a Second Language (ESL) Training in Canada when you arrive. When applying outside of Canada, you must pass TOEFL English Language Test (score 500 or greater) or IELTS English Language Test (score band 5.00 or greater).

### Step 1 Application Requirements

Your file will be opened after the following items have been received in the original/scanned/faxed version:

- 1) A complete International Student Application Form (it must be signed or it will not be processed)
- 2) Official academic documents (All your schooling information and any corporate training you have taken)
- 3) A brief resume of your job history we want to know if you have any experience in the industry)
- 4) CDN \$100 non-refundable International Student Application fee

### YOU CAN APPLY FOR ANY TRAINING COURSE BEFORE YOU APPLY FOR A STUDENT VISA

When you are issued a passport to come to Canada, you must provide us with a photocopy showing:

- 1) A current photograph of you, suitable for immigration purposes (not an old photo – must be current)
- 2) Passport number, place of issue, valid up to the date you complete the course (that you are eligible to travel)
- 3) If you are not issued a Student Visa, your deposit will be funded according to the Private Career Colleges Act 2005

### Step 2 Selection Decision

Your application is reviewed and a decision is made by the Office of Admissions. Your application will be assessed and if you are academically eligible for admission to NetPLUS College you will receive an Approval Statement. (via email)

NOTE: The approval letter is not an official acceptance letter and cannot be used to obtain Study Permit (Visa).

### Step 3 Paying Tuition Fees

After you receive your email and the Letter of Acceptance (by registered mail), you do not have to submit the TOTAL AMOUNT OF YOUR TUITION right away to begin the immigration process. But you must have already provided the deposit required under the Private Career College Act which is required by the government of Canada. The Letter of Acceptance we send you is used to obtain Study Permit (Visa) from the government of Canada. However, you must pay your total tuition fee upon arrival to Canada before starting your program of choice.

### Step 4 Applying for Study Permit (Visa)

Once you received the official Letter of Acceptance in the mail, you have to apply for Study Permit (Visa) to the government of Canada. Persons who are outside Canada who are not Canadian citizens or Permanent Residents of Canada and who wish to study temporarily in Canada are required to obtain a study permit.

A study permit is issued if the application is accepted by the Canadian government. Any study permit (Student Visa) is not issued from within Canada. You must apply to Citizenship and Immigration Canada (CIC) which is located at your nearest Canadian Embassy, High Commission or Consulate in your own country. CIC is a Canadian government department, and operates independent of any Canadian educational institution.

NetPLUS College has no involvement in the decision process of your Student Visa application. Once you are approved by the school to come to Canada, we must officially notify the government. Official information on the requirements should be obtained from a CIC office in Canada, a Canadian Embassy or the Canadian consulate overseas and/or on the CIC website at <http://www.cic.gc.ca>.